



Capital Region Language Center
Connecting you to the world through language
Parade Ground Village, Malta & 23 Computer Drive East, Albany
www.crlcalbany.org

Intuit PaymentNetwork
January 29, 2012

Dear CRLC Language Students,

We are happy to announce that we offer you a quick and convenient way for you to pay for your language classes and we are offering monthly payments as an alternative to paying for the semester up front.

Intuit PaymentNetwork (IPN) allows you to follow a link from the email and the invoice that you receive via email. It takes about two minutes to make a payment as long as you have your checking or savings account information handy. You can take the extra step to establish your account with IPN and keep a record of your class payments and not have to enter your bank account information each transaction. Upon payment both you and CRLC will receive a verification email.

While there is a service charge for CRLC to accept payments via the IPN, there is no charge to you. I believe that the convenience that this offers both of us will be well worth the fee. No more checks, envelopes, stamps, or running to the post office to avoid a late fee.

Once you have made a commitment to attend CRLC's spring semester (2/13/12 – 06/30/12) you will receive an invoice.

If you have any questions about this payment option, the new semester dates, establishing your account with Intuit or anything else, please do not hesitate to contact me. I am looking forward to a fun-filled semester at CRLC. Thank you for choosing us. Hope to see you soon, Kim